

Machine Operator

Compensation- \$100

The machine operator is responsible for one or two iVotronic voting machines at the polling place. Their job is to: 1. provide instruction to voters before they vote (on the operation of the machine, if needed or requested); 2. to ensure that the correct ballot is loaded on the machine as indicated on the application to vote; 3. to ensure that the voter completes voting by casting their vote and 4. to give the voter a "I Voted" sticker when they are finished voting before they leave the polling place. The machine operator must be familiar with the operation of the voting machine including the operation of the ADA machine, the procedures for voter assistance (upon their request), the procedure for dealing with a "Walk Away" voter and the opening/closing of the voting machines.

Attributes

Personable and friendly; positive "can do" attitude; ability to communicate professionally and effectively with fellow poll workers and voters; team player; positive, patient, courteous, professional; organized; flexible; attention to details.

Skills/ Requirements

Must be able to read and write proficiently in English; able to diplomatically deal with voters under stressful conditions; must have good customer service attitude; must be able to be "on your feet" for extended periods; must remain non-partisan in speech and dress at the poll; must be able to work 14 hours on Election Day; must be willing to conduct voting in strict accordance with Tennessee State Law.

